

**INFRASTRUCTURE REPAIR
AD-HOC COMMITTEE**

Belmont City Hall
(Suite 360)
One Twin Pines Lane, Belmont, CA



**Minutes
Thursday, March 20, 2014**

CALL TO ORDER: By Chair Reed at 3:05 p.m.

ROLL CALL:

Committee members present: Stone, Reed, McCune, Violet, and Ashby

Staff Present: City Manager Scoles, Finance Director Fil, Management Analyst Voelker, Parks & Recreation Director Gervais, Public Works Director Oskoui

Members of the Public: Perry Kennan, Kristen Mercer

ORAL COMMUNICATION/PUBLIC COMMENTS: Perry Kennan commented that it would have been beneficial for the public to have access to a sample questionnaire referenced in the research firms' proposals.

AGENDA AMENDMENTS: None

RESEARCH FIRM INTERVIEW INTRODUCTION: Chair Reed stated that the purpose of this meeting is to interview the two finalist research firms and for the Committee to make a selection. He explained that the next meeting (date TBD) will address the desired scope of the Ad-Hoc Committee, as well as a general overview of the City's infrastructure need in the community ("Infrastructure 101").

PRESENTATION 1 – FM3 RESEARCH FIRM – Curt Below of FM3 Research gave a brief presentation and answered approximately 20 minutes of questions from the Ad-Hoc Committee.

PRESENTATION 1 – GODBE RESEARCH FIRM – Charles Hester and Bryan Godbe of Godbe Research gave a brief presentation and answered approximately 20 minutes of questions from the Ad-Hoc Committee.

WRAP UP / NEXT STEPS – The Committee discussed both firms' presentations and interviews.

ACTION: Moved by Chair Reed, the Ad-Hoc Committee unanimously selected Godbe Research as the firm to perform the revenue measure poll.

Chair Reed then reviewed next steps, stating that he wants to have a discussion at the next meeting on the Ad-Hoc Committee's scope, as well as a general presentation by staff of the overall current state of the City's infrastructure.

Committee Member McCune stated that it would be helpful to have graphic representations of the state of the sewer problems in order to more clearly understand the problem. The Committee continued their discussion, noting that understanding an optimal PCI target for the City's streets is paramount to considering funding options going forward.

Director Fil stated that staff will prepare an "Infrastructure 101" presentation for the Ad-Hoc Committee at the next meeting, including sewer, storm, and parks. He requested that the Ad-Hoc Committee forward any questions they have in particular to Management Analyst Voelker, so that staff can prepare accordingly. Discussion ensued.

ADJOURNMENT at this time being 4:30 p.m.